

ATRICURE, INC.

CHARTER OF THE NOMINATING AND CORPORATE GOVERNANCE COMMITTEE OF THE BOARD OF DIRECTORS

I. PURPOSE

The Nominating and Corporate Governance Committee (the “Committee”) shall assist the Board in:

- (i) identifying, screening and reviewing individuals qualified to serve as directors and recommending to the Board candidates for nomination for election at the annual meeting of shareholders or to fill Board vacancies;
- (ii) overseeing the Company’s policies and procedures for the receipt of shareholder suggestions regarding Board composition and recommendations of candidates for nomination by the Board;
- (iii) developing, recommending to the Board and overseeing implementation of the Company’s Corporate Governance Guidelines, and reviewing, recommending to the Board the approval of, if appropriate, and overseeing implementation of the Code of Ethics for the Chief Executive Officer and Senior Financial Officers. The Committee acknowledges that the Compliance, Quality and Risk Committee is responsible for overseeing all matters relating to the Company’s Code of Conduct; and
- (iv) overseeing the Company’s corporate governance policies, practices and procedures, including identifying best practices and reviewing and recommending to the Board for approval any changes to the Company’s corporate governance policies, practices and procedures, including any amendments to the Company’s Certificate of Incorporation and Bylaws as the Committee considers appropriate.

In discharging its role, the Committee is empowered to inquire into any matter it considers appropriate to carry out its responsibilities, with access to all books, records, facilities and personnel of the Company. The Committee has the power to retain outside counsel, director search and recruitment consultants or other advisors to assist it in carrying out its activities. The Company shall provide adequate resources to support the Committee’s activities, including compensation of the Committee’s counsel, consultants and other advisors. The Committee shall have the sole authority to retain, compensate, direct, oversee and terminate counsel, director search and recruitment consultants, and other advisors hired to assist the Committee, who shall be accountable ultimately to the Committee.

II. ORGANIZATION

The Committee shall consist of three (3) or more members of the Board, or such other number as may be designated from time to time by the Board, each of whom the Board has selected and determined to be “independent” in accordance with applicable rules of the Nasdaq Stock Market, Inc.

Members shall continue to be members until their successors are elected and qualified or until their earlier resignation or removal. Any member may be removed by the Board, with or without cause, at any time. The Chairman of the Committee shall be appointed from among the Committee members by, and serve at the pleasure of, the Board to convene and chair meetings of the Committee, set agendas for meetings, and determine the Committee’s information needs. In the absence of the Chairman at a duly convened meeting, the Committee shall select a temporary substitute from among its members.

III. MEETINGS

The Committee shall meet on a regularly-scheduled basis at least two (2) times per year, or more frequently as circumstances dictate.

The Committee shall establish its own schedule and rules of procedure. Meetings of the Committee may be held telephonically or by means of other virtual or electronic communications equipment. A majority of the members of the Committee shall constitute a quorum sufficient for the taking of any action by the Committee.

All non-management directors who are not members of the Committee may attend meetings of the Committee but may not vote. Additionally, the Committee may invite to its meetings any director, management of the Company and such other persons as it deems appropriate in order to carry out its responsibilities. The Committee may also exclude from its meetings any person it deems appropriate in order to carry out its responsibilities.

IV. RESPONSIBILITIES AND DUTIES

The following responsibilities are set forth as a guide for fulfilling the Committee’s purposes, with the understanding that the Committee’s activities may diverge as appropriate given the circumstances. The Committee is authorized to carry out these activities and other actions reasonably related to the Committee’s purposes or assigned by the Board from time to time. The Committee may also form, and delegate any of its responsibilities to, a subcommittee so long as such subcommittee is solely comprised of one or more members of the Committee.

To fulfill its purposes, the Committee shall:

1. recommend to the Board for approval, oversee the implementation and effectiveness of, recommend modifications as appropriate to, and review Company disclosures concerning the Company’s policies and procedures for identifying and reviewing Board nominee candidates, including: (i) the qualifications or criteria for Board nomination to shareholders for election as a director; and (ii) policies and procedures relating to consideration of

Board nominee candidates recommended by shareholders;

2. identify, screen and review individuals qualified to serve as directors, consistent with qualifications or criteria approved by the Board (including review of incumbent directors for potential re-nomination); and recommend to the Board candidates for: (i) nomination for election or re-election by the shareholders; and (ii) any Board vacancies that are to be filled by the Board subject to any rights regarding the selection of directors by holders of preferred shares and any other contractual or other commitments of the Company;
3. oversee and approve the management continuity planning process. Review and evaluate the succession plans relating to the CEO and other executive officer positions and make recommendations to the Board of Directors with respect to the selection of individuals to occupy these positions.
4. review annually with the Board the composition of the Board as a whole, including whether the Board reflects the appropriate balance of independence, sound judgment, business specialization, technical skills, diversity and other desired qualities;
5. review periodically the size of the Board and recommend to the Board any appropriate changes;
6. recommend and administer policies or guidelines relating to the retirement of directors from the Board, including term or age limits, as the Committee may deem appropriate;
7. coordinate and oversee the annual self-evaluation of the role and performance of the Board, its committees, and management in the governance of the Company;
8. develop and recommend to the Board, oversee the implementation and effectiveness of, and recommend modifications as appropriate to, a set of corporate governance guidelines, and Code of Ethics for the Chief Executive Officer and Senior Financial Officers; provided, however, that nothing herein shall limit the authority or responsibilities of the Compliance, Quality and Risk Committee with respect to its oversight of all matters relating to the Company's Code of Conduct;
9. consider corporate governance issues that arise from time to time, and develop appropriate recommendations for the Board regarding such matters;
10. review and address conflicts of interest of directors and executive officers, and the manner in which any such conflicts are to be monitored;
11. conduct an annual self-evaluation of the performance of the Committee,

including its effectiveness and compliance with this charter;

12. review and reassess the adequacy of this Charter periodically, and recommend to the Board amendments as the Committee deems appropriate;
13. review at least annually with management compliance with, the adequacy of and the status of any requests for waivers under the Company's Code of Ethics for the Chief Executive Officer and Senior Financial Officers and the Company's policies and procedures concerning trading in Company securities and use in trading of proprietary or confidential information; and report to the Board regarding any such waiver granted by the committee to any executive officer or director;
14. periodically review the Company's environmental and social responsibility policies and practices, as well as the Company's reporting on these topics; and
15. report regularly to the Board on Committee findings, recommendations and any other matters the Committee deems appropriate or the Board requests, and maintain minutes or other records of Committee meetings and activities.

Amended effective April 22, 2021

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